

Department	Vocational Education & Training	
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Author	RTO CEO	
Approved	RTO CEO	
Authorised	RTO Academic Board	
Distribution	Internal	RTO Management
	External	Education Agents

Education Agent Application Form

1. Education Agent Details

Registered Company Name (including affixes if applicable and legal entity)	
Principal Agent's Full Name	
Head Office Address	
Address(es) of other Office Locations (please attach a list if not enough space)	
Telephone (include country prefix)	Landline:
	Mobile/Cellular:
Email Address	
Website	
Australian Business Number (if applicable)	
Relevant in-country Business Licences (operation licences and/or recruitment licences) (Please provide details all licence[s])	
Membership of Accrediting Body (e.g. AAERI, TIECA, VIECA etc.)	

2. Principal Agent's Details

Principal Agent's Full Name				
Position / Title				
Direct Telephone (include country prefix)	Landline:			
	Mobile/Cellular:			
Email Address				
Tertiary Qualifications (non-Australian)				
Australian Qualifications (if any)				
Australian Education Agent experience:	years	months		
Australian Education Agent Agreements (attach a list if more space required)	Name of Provider	CRICOS #	Start Date	End Date

Print Name: _____ **Sign:** _____ **Date:** _____